



Estimate/Order Cover Page

Date: _____

From: _____

Fax to: (800) 423-7610

Email to: orders@special-lite.com

Pages including this one: _____

Number of attachments to email: _____

INSTRUCTIONS: Fill in information by clicking on field, and entering text electronically. Save and print order form for your records. Order form can be faxed to 800-423-7610 or emailed with attachments to orders@special-lite.com. Be sure to name any attachments with same name entered in "Door Mark" field of order form.

Estimate

Purchase Order: Your PO #: _____ Signature: _____

This job was estimated by Special-Lite. Please provide E#: _____

This job was estimated with the Satellite estimating program. Include Satellite estimate with P.O.

Special-Lite to provide Submission Drawings at additional cost

Contact: _____

Email: _____

Company: _____

Fax #: _____

Phone #: _____

Cell #: _____

Bill To: _____

Ship To: _____

Freight: Prepaid and added to invoice (Default)

Collect (not available if shipped to job site)

Third Party (bill to address on file with S-L)

Customer Pickup

Use Ship-to address on file with Special-Lite

Product is shipped F.O.B. Special-Lite

AF-100 Door(s) & AF-150 Framing ships FEDEX only

Perferred Ship Date is REQUIRED:

Best Available

Preferred Ship Date: ____ / ____ / ____

END USER

JOB LOCATION

Organization Name: _____

Job/Bldg. Name: _____

Address: _____

Address: _____

City, State, Zip: _____

City, State, Zip: _____

Contact Name: _____

Architect Firm: _____

Contact Phone: _____

Architect Name: _____

Contact Email: _____