

# Special-Lite, Inc.

## EXPRESS SL-14

### Estimate/Order Form Instructions

Please review the following instructions before filling out the Express SL-14 order form. To avoid errors or delays, please make sure that every section has one selection marked.

NOTE: All Express orders are shipped within two weeks of our receipt of signed priced order acknowledgment and approved payment terms. Orders requiring shop drawings are not part of this program.

The numbers of this step-by-step guide correspond to the sections on the order form.

Please make sure all customer information is filled in correctly and completely. Make sure that you have included your customer PO number. If your order is shipping to the job site, we need the job site phone number and job site contact.

- 1 Quantity of Single Doors or Pairs of Doors: All doors on each sheet must be identical. Use separate sheets for different doors.
- 2 Door Opening Width and Height: Door opening height is measured from finished floor. Door opening width is measured from inside jamb to inside jamb. All doors will have a 3/4" bottom undercut. Maximum door size is 48" x 96". Minimum door size width is 30".
- 3 Aluminum Finish: Aluminum finish, selected here, will apply to frames, hinges, pulls, push bars and flush bolts.
- 4 Mid-Rail: Choose which, if any, mid-rail should be installed. It will have a center line of 40" from finish floor.
- 5 Bottom Rail: Choose between the standard 6-1/2" bottom rail, or the 10" bottom rail.
- 6 Glass: Select the glass thickness that you will use so that we can provide the appropriate glass stops. Glass furnished by others.
- 7 Hinge: SL-11HD continuous hinges will be provided in the finish selected in section 3. If you choose one of the other hinge sizing options, you will be responsible for field preps and reinforcements.
- 8 Locking Hardware: If a deadlock is selected for factory installation, the cylinder center line will be located 48" from finish floor. The finish of the lock will match that of the doors.
- 9 Flush Bolts/Surface Bolts: This section pertains to a pair of doors with an inactive leaf. The finish of the bolts will match that of the doors.
- 10 Factory-installed Pull or Push Bar: Special-Lite will provide our pull, our push bar, or neither, at your request. The center line of the pull will be 38" from finish floor. The center line of the push bar will be 40" from finish floor. The finish of the pull or push bar will match that of the doors.
- 11 Perimeter Frame: To determine the frame size for a tube frame, add frame face dimensions to each side of the door opening. For instance, with a door opening width of 36" and a frame face of 2" the overall frame width will be 40". For the frame size height, add the door opening height to the frame face of the header to determine this measurement. Remember, all doors will have a 3/4" bottom undercut. For insert frames, provide existing door opening measurements. Door Opening Height must be measured from finished floor. Insert frames must be used with a concealed continuous hinge (the SL-11HD continuous hinge is recommended).
- 12 Transom Frame: All transom frames will be fabricated to 10'-6" in height with applied glass stops. The transom vertical pieces are to be cut to size in the field. The transom will be open for 1/4" or 1" glass. Please indicate glass thickness.
- 13 Threshold: Our standard threshold size is 1/2" x 5". All thresholds will be fabricated to fit from jamb to jamb. Threshold clips will be supplied with all thresholds to ease installation.

Review completed form for accuracy. For doors or frames that do not qualify as Special-Lite Express SL-14 orders, please use our regular order forms, or contact our Order Processing Department at (800) 821-6531.

#### Additional Notes:

- All Express doors will be supplied with an Adjustable Bottom Brush.

# SPECIAL-LITE, INC. Express SL-14 Order Form

Please download to your desktop prior to filling in your order information. Forms filled out via web browser will download blank.

Phone: (800) 821-6531 Fax: (800) 423-7610

Date: \_\_\_\_\_ Company: \_\_\_\_\_ Contact: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

Bill To: \_\_\_\_\_ Ship To: \_\_\_\_\_ Freight:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Collect (not available if shipped to jobsite)

Prepaid and added to invoice

Third Party (bill to address on file with S-L)

All Product is shipped F.O.B. Decatur, MI

Use Bill To address on file with S-L  Use Ship To address on file with S-L



Preferred Method of Payment:



Open Account (Pending credit approval) Your PO#: \_\_\_\_\_ Signature: \_\_\_\_\_


Job Name: \_\_\_\_\_ Job Site Tel. #: \_\_\_\_\_ Job Site Contact: \_\_\_\_\_


Job Bid Date: \_\_\_\_\_

1a.  Single Doors: **-OR-** 1b.  Pairs of Doors:

LH   Quantity: \_\_\_\_\_ RH   Quantity: \_\_\_\_\_

LHRB   Quantity: \_\_\_\_\_ RHRB   Quantity: \_\_\_\_\_

 Quantity: \_\_\_\_\_ (check active leaf)

 Quantity: \_\_\_\_\_

All doors on this sheet must be identical. Use separate sheets for different doors.

Enter a door mark for the doors on this sheet below.

Door Mark (I.D.): \_\_\_\_\_

2. Door Opening Width (inches): \_\_\_\_\_ Height: \_\_\_\_\_

Single doors maximum D.O.: 48" x 96"  
 Pairs of doors maximum D.O.: 96" x 96" SL-301 comes standard with all Express Doors  
 Minimum door width is 30"

3. Alum. Finish: (check one)

Clear  Dark Bronze

4. Mid-Rail: (check one)

4" Mid-Rail  6-1/2" Mid-Rail

No Mid-Rail

5. Bottom-Rail: (check one)

6-1/2"  10"

6. Glass: (check one)

1/4" by others  1" by others

7. Hinge: (check one)

SL-11HD furnished and installed (recommended)

Sized for 3/8" hinge clearances (requires field prep)

Sized for 1/8" hinge clearances (requires field prep)

8. Locking Hardware: (check one)

No lock  #1850 Series deadlock w/cyl. & thumb turn

9. Flush Bolts/Surface Bolts: (check one)

Flush bolts furnished and installed

Prepped for flush bolts - ANSI 1" x 6-3/4"

No flush bolt prep or installation

10. Factory-installed Pull or Push Bar: (check as desired)

SL-100 Pull  SL-150 Push Bar  Neither

11. Perimeter Frame: (check one)  Yes  No Frame

2" x 4"  1-3/4" x 4"  1" x 4-1/2"

2" x 4-1/2"  1-3/4" x 4-1/2"  1" x 6"

2" x 5"  1-3/4" x 5"  1030 Insert Frame

2" x 6"  1-3/4" x 6"  5/8" x 4-1/2"

12. Transom frame: (check one)  Yes  No Transom

Open for 1/4" glass  Open for 1" glass

13. Threshold by Special-Lite: (check one)

None  1/2" x 5" flat threshold

Email to: [orders@special-lite.com](mailto:orders@special-lite.com) Thank you!