Submittal Info Guide

Special-Lite.com makes it very easy to either download PDF files, or order printed product literature, samples, and color chips.

To download PDF files of the product literature, CAD files, Cleaning Recommendations, Architectural Details, Warranty, Test Results, Specifications, Estimate/Order Forms, Installation Installation Instructions, and Color information:

1. Go to www.special-lite.com

2. On the top right-hand side of the menu bar, click PRODUCTS (this will take you to the product categories)

3. Select a product category (this will filter into more defined product categories)

4. Select a product category (this will take you to the products)

5. Select the product you need information on (Selecting a product will take you to it's PRODUCT PAGE)
   - Photo of Product will be located on the left-hand side
   - There is a set of TABS to the right of the photo: CAD Files, Estimate/Order Forms, Install Instructions, Literature, Specifications, Tech Data, and Color Selections. (These are all product specific to the product you selected)

6. You may also go to our Resource Center for any product documents (Located on the top right-hand side next to PRODUCTS)

To order printed literature, samples or color chips:

1. Go to www.special-lite.com

2. At the top right of the page, select ORDER SAMPLES
   - If you need a User ID & Password, click REQUEST LOGIN then fill out the form and submit request
   - If you already have a User ID & Password then click CONTINUE

3. Once on the site, there are four (4) types of Selections, but for submittal information you will normally use these three (3) Selections:
   1. Sales Literature
   2. Finish Samples (Color Packs & Chips)
   3. Product Sample

4. All orders placed before 6 P.M. EST will ship same day

5. You may see a value add up for your order, but there is NEVER a charge